



**RICE LAKE AREA SCHOOL DISTRICT  
30 Phipps Avenue  
Rice Lake, WI 54868**

**BOARD OF EDUCATION  
DISTRICT ADMINISTRATOR OBSERVATION COMMITTEE**

**Board Room at Administration Building  
Thursday, February 2, 2023  
5:00 PM**

**MINUTES**

- I. CALL TO ORDER:** Steve Bowman called the meeting to order at 5:00 p.m.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Phil Henkel  
Absent- Dianne Koser  
Others Present- Randy Drost, District Administrator
- III. STATEMENT OF NOTICE:** Communications and public notice of the meeting, as required by Section 19.84 of the Wisconsin Statutes, had been properly given by District Administrator Drost.
- IV. APPROVE MEETING MINUTES FROM TUESDAY, NOVEMBER 1, 2022**  
**[action]:** Don Cuskey and Steve Bowman motioned to approve the regular session and closed session meeting minutes from Tuesday, November 1, 2022. All present voting yes. Motion approved.
- V. REVIEW DRAFT OF DISTRICT ADMINISTRATOR'S PERSONAL GOALS AND ACTION PLANS:** District Administrator Randy Drost reviewed a draft of his personal goals and action plans.
- VI. REVIEW TIMELINE AND PROCESS FOR DISTRICT ADMINISTRATOR EVALUATION:** The committee reviewed the timeline and process for evaluation of the district administrator. The committee revised the timeline.
- VII. ADJOURNMENT:** Meeting adjourned at 5:45 p.m.

Minutes submitted by Randy Drost.